



## Inbound Exchange Student

### Information Sheet 2018/19

School of Public Policy and Management,

Tsinghua University

#### ➤ Eligibility

- Applicants must be officially registered graduate students at one of our exchange partner institutions.
- Applicants must have completed at least one full academic semester at home institution.

#### ➤ How to apply

##### ● **Step 1: Obtain nomination from your home institution**

To apply to SPPM as an exchange student, you must be nominated for exchange through the international office at a current exchange partner of ours.

##### ● **Step 2: Complete the online application**

Complete [Online Application](#) on the website of Tsinghua University's International Students & Scholars Office. Print and sign the Application Form generated by the system after all the information submitted is verified.

##### ● **Step 3: Have your home institution submit your application materials**

Once you have completed the online application, have your home institution's international office send the following to our contact person:

1. Letter of nomination
2. Completed Foreigner's Application Form for Admission to Visiting/Exchange Program of Tsinghua University
3. Original transcripts
4. Curriculum Vitae (CV)/Resume
5. A photocopy of passport information page

#### ➤ Application deadlines

- Fall Semester (September - January): **April 30**
- Spring Semester (March - July): **November 30**
  - ※ All hardcopies of the application materials must arrive at SPPM by the application deadlines.
  - ※ While we prefer to receive exchange students from our partners in the Fall Semester, Spring Semester exchanges are possible and welcome too. Nominations for both the Fall and Spring semesters should be sent to our contact person via Email by April 17.
  - ※ The exact semester dates are to be confirmed.

#### ➤ Notice of admission

- The application materials will be reviewed by the Admission Committee of SPPM and the International Students & Scholars Office of Tsinghua University.
- The Admission Notice and Visa Application Form for Study in China will be issued in early July for the Fall Entry or early January for the Spring Entry.

- Applicants can check their admission status via the Online Application System.

➤ **Course information**

- Courses offered by our Chinese-taught Master of Management (MM) program and English-taught Master of Public Administration in International Development (MID), International Master of Public Administration (IMPA), Master of Public Administration in International Development and Governance (MIDG) and Master of Public Policy in Sustainable Development (MPP-SDG), “Belt and Road” International Master of Public Administration (IMPA-OBOR), and MPA in Big Data for Public and Global Governance(MPA-BDG), programs are all open to our exchange students.
  - ※ Proof of language proficiency is not required for students who wish to take courses taught in the same language of instruction as in the degree program they pursue at their home institution. Otherwise, the following language requirements shall be met:
    - Chinese language requirement: HSK Band 6 (above score 180)
    - English language requirement: TOEFL 90 or IELTS 7
- Course selection will be completed during orientation. The Academic Office will help exchange students with course registration, as well as with mid-term course dropping and withdrawal.
- Exchange students can also select courses offered by other Schools and Departments at Tsinghua University.

➤ **Fees**

- No application fees are charged.
- Tuition fee is waived for exchange students.
- A registration fee of approximately CNY 400 is mandatory for all students.
- Students are responsible for the cost of their own accommodation, travel, and living expenses.

➤ **Housing**

- On-campus dormitory rooms are provided but not guaranteed.
- Students who wish to live on campus need to book the rooms online in advance.
- Students will receive housing application instructions with their admission package.

➤ **Useful links**

- School of Public Policy and Management, Tsinghua University:  
<http://www.sppm.tsinghua.edu.cn/english/>
- International Students & Scholars Office, Tsinghua University:  
<http://is.tsinghua.edu.cn/>
  - ※ In case of contradiction in the instructions on the School’s Information Sheet and on the International Students & Scholars Office’s website, the information provided here prevails.

➤ **Contact information**

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